

**Iberville Parish  
Office of Homeland Security  
And Emergency Preparedness**

---

---

**EMERGENCY SUPPORT FUNCTION 1  
TRANSPORTATION**

---

---

I. PURPOSE:

ESF 1 provides for the acquisition, provision and coordination of transportation for people and materials for emergency and disaster situations. The services and activities provided under this ESF will include the identification, acquisition, arrangement, mobilization and coordination of available parish government, school board, transportation agency, private industry and voluntary transportation equipment, manpower and the technical expertise to meet the requirements of providing essential transportation services before, during and after emergencies and disasters. The ESF also covers the actions that need to be taken to facilitate transportation and overcome impediments in emergencies and disasters.

II. SITUATION AND ASSUMPTIONS

A. SITUATION

1. The primary responsibility for ESF-1 rest with the Transportation Officer on the Iberville Parish EOC Staff. The Director of Transportation from the Iberville Parish School District will fill this position.
2. Due to multiple hazards within Iberville Parish, every resident is within a risk area.
3. War Related / Terrorism Hazards / Homeland Security

A terrorism attack or attack by a foreign country is possible at any time and could take the form of a nuclear, chemical, biological, explosive or conventional incident. It is likely an attack would be preceded by a period of international tension. This would provide adequate time to prepare the public. It is possible, however, that the warning time may be as little as fifteen minutes. An accidental weapons launch is also a possibility. Warnings concerning terrorist activity could result from communications, with Federal, State and other Local agencies. The Department of Homeland Security will issue warnings and an overall threat level the country, region, state or local area. These warnings include five levels, (normal to severe) Green, Blue, Yellow, Orange and Red.

4. The principal means of transportation in an emergency for persons living, working or traveling in risk areas of Iberville Parish is the private automobile, augmented by bus transportation
5. According to the U. S. Census Bureau's "Profile of Selected Housing Characteristics 200", 706 (9.2%) residents reported not having their own transportation within their household. 6,957 reported having at least one or more vehicles per household. Through Public Information strategies encouraging residence to assist their neighbors in a time of need and the number of vehicles that are available, Iberville Parish estimates its population without transportation in an emergency will be 3.5% of its total population or 600 persons.
6. In the event of an emergency requiring evacuation, transportation will be arranged for five groups of persons:
  - a. School students while school are in session.
  - b. Children in the custody of day care centers.
  - c. Institutionalized persons in hospitals, nursing homes and prisons.
  - d. Non-institutionalized disabled persons without means of transportation.
  - e. Persons without access to transportation.

7. Iberville Parish School Board will provide transportation assistance as needed and able.

Iberville Parish School Board  
 58030 Plaquemine St.  
 P. O. Box 151  
 Plaquemine, Louisiana 70765-0151  
 Phone: 225-687-4341

8. Iberville Parish Council on Aging will provide transportation assistance as needed and able.
9. Iberville Parish Sheriff's Office and Municipal Law Enforcement Departments will be the primary agencies for the removal of stalled vehicles. If the vehicle is unable to be pushed from the roadway local tow services may be requested through the 911 Center. If local tow services are unavailable Parish Municipal Public Works equipment may be used to remove the vehicle. Impediments blocking state roads within Iberville Parish will be the primary responsibility of DOTD with the assistance of Parish and Municipal Public Works.
10. Pickup points have been established at local schools throughout the Parish to provide transportation for residents who do not have their own means. To supplement this process, bus routes may be established in addition to pick up pints on a per emergency basis.
11. Rest areas have been identified (Tiger Truck Stop [I-10] along evacuation routes within Iberville Parish. Each of these sites when activated will have emergency fuel (on-site or within a reasonable distance; water, medical aid, minor vehicle maintenance (on-site or within a reasonable distance), information and comfort facilities. **(NIMS II-A3-c-3)**
12. Traffic and Access control points will be established and manned by the Louisiana State Police, Iberville Parish Sheriff's Office and Municipal Police Departments.
13. Assistance from Regional transportation providers will be requested through the Parish EOC and in accordance with Mutual Aid Agreements and the Regional Emergency Operation Plan.

## B. ASSUMPTIONS

1. While all of Iberville Parish live within a risk area, it's unlikely that a parish wide evacuation order would be necessary with the exception of a Foreign Attack or Homeland Security Event.
2. For Planning Purposes, it is presumed the Emergency Operation Staff will be active and the Emergency Operation Center is operational.
3. Residents will act in their own interest and evacuate the area when told to do so.
4. Spontaneous evacuation will occur when there is sufficient warning of the threat. For planning purposes, it is presumed a percentage of the people at risk will evacuate before being directed to do so.
5. GOHSEP will activate the state EOC and resources will be available as established in the State ESF-1.

### III. CONCEPT OF OPERATIONS:

#### A. MITIGATION:

1. Iberville Parish has established the position of Transportation Officer within the EOC and has developed Transportation Implementing Procedures to implement ESF-1. **(NIMS III-B-2-a)**
2. HSEP is continuously working with committees, taskforces, and other agencies to improve the efficiency of future evacuations. **(NIMS III-B-2-a)**
3. HDEP identifies potential evacuation areas through a hazard analysis.
4. Public education is being provided through the Iberville Parish Citizen Corp. Council.

#### B. PREPAREDNESS:

The Iberville Parish Emergency Operations Plan contains the following:

1. Appendices containing helpful information including the approximate number of people requiring special needs, shelter locations and shelter management teams. **(NIMS III-B-2-a-2)**
2. Provisions that have been made to control access to the evacuated area.

3. Support for essential operations and services in the risk area.
4. Provisions for rest areas along evacuation routes where evacuees can obtain fuel, water, medical aid, vehicle maintenance, information and comfort facilities, as appropriate.
5. Mutual aid agreements may be initiated with other jurisdictions or Regional Parishes as necessary. **(NIMS III-B-1 / III-B-2-e)**
6. Provisions for vehicle security and parking in the reception area.
7. Plans for essential workers to commute to hazardous areas. **(NIMS II-A-3-c-3)**
8. Provisions that have been made to provide security for the protection of property in the area that has been evacuated.
9. Provisions for special needs populations.
11. Provisions for assistance to or emergency removal of vehicles with mechanical problems.
12. Policy and decision authority for reentry into evacuated area.

C. RESPONSE:

1. The Parish President has the ultimate authority to order an evacuation. Louisiana Revised Statutes 29:727 Section F-5 [direct and compel the evacuation of all or part of the population from any stricken or threatened area within the boundaries of the parish if he deems this action necessary for mitigation, response, or recovery measures.] But in a case where there is not sufficient time, the incident commander with the cooperation of the HSEP Director is delegated to authorize an evacuation by authority of this plan.
2. The evacuees will be advised to move from the risk area via the safest available route.
3. The Emergency Alerting System (EAS), WJBO 1150AM radio, WFME 102.5, and media organizations in neighboring jurisdictions will be used to keep evacuees and the general public informed on evacuation activities and the specific actions they should take. The use of First Call Telephone Alerting will supplement these services.
4. The modes of transportation that will be used to move evacuees are as follows:

- a. Personal vehicles
  - b. School Buses
  - c. Handicapped equipped vans (Council on Aging)
  - d. Ambulance (Acadian)
5. Residents who do not have their own transportation should make arrangements to get to a local school or if unable, call the Emergency Operation Center to arrange for pick up.
  6. There exist multiple designated shelters inside and outside the parish, which is discussed in further detail in ESF-6 along with the preparation thereof.

D. RECOVERY:

When the emergency is concluded, the Transportation Officer will release transportation assets to their responsible owners and compile an after action report on the operation.

IV: ORGANIZATION AND RESPONSIBILITIES:

- A. The Transportation Officer within the EOC has the Primary Responsibility for Emergency Transportation and is assisted by the HSEP Director. That responsibility includes coordinating with support agencies to make sure that they develop and maintain plans and procedures.
- B. Parish President
  1. Requires the HSEP Director or designee to report to the Emergency Operation Center when notified of an emergency situation.
  2. Coordinates with the Sheriff a statement on the parish's police on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services that will be discontinued or interrupted in the evacuation area.
  3. Determines evacuation instructions or an evacuation order when appropriate.
- C. HSEP Director
  1. Makes a recommendation to the Parish President on the appropriate evacuation option to implement.

2. Identifies evacuation routes.
3. Estimates the traffic capacity of each designated evacuation route.
4. Selects evacuation routes from risk area to designated mass care facilities.
5. Examines access to evacuation route from each part of the risk area.
6. Oversees the implementation of the evacuation movement control plan.
7. Coordinates with Law Enforcement officials.
8. Ensures that the Shelter Management Teams are clear on location of mass care facilities outside of the risk area that will be used to house evacuees.
9. Reviews known information about the emergency situation and makes recommendations to the Parish President on the appropriate evacuation option to implement.
10. Coordinates the opening of routes and shelter areas with neighboring parishes.
11. Assists, as appropriate, the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situation.

D. The Transportation Officer is responsible for the following:

1. Coordinates where appropriate, the use of school buses and drivers to support the overall evacuation effort.
2. Identifying central assembly area for picking up people without transportation.
3. Development of plans and procedures for the coordination of transportation during an emergency.
4. Development and maintenance of agreements with parish transportation providers for the use of vehicles in the event of an emergency.
5. Coordinating the movement of persons requiring transportation at the time of an emergency.
6. Satisfying transportation requests from other Emergency Operation Center staff officers during an emergency.

7. School students while school are in session.
  8. Children in custody of Day Care Center.
  9. Institutionalized persons.
  10. Non-institutionalized disabled persons without means of transportation
  11. Serve as liaison between parish government and rail, river and air transportation systems.
  12. Recruit backup emergency vehicle drivers.
  13. Prepare status charts and maps with pickup points and routing.
- E. The Law Enforcement Officer is responsible for the following:
1. Providing traffic control during evacuation operations  
Operation considerations include:
    - a. Route assignment, departure scheduling.
    - b. Road capacity expansion.
    - c. Entry control for outbound routes.
    - d. Perimeters for inbound routes.
    - e. Traffic flow, including dealing with breakdowns.
  2. Secures, protects, and houses prisoners that must be evacuated.
  3. Assists in the evacuation of the risk area, as necessary.
  4. Protects property in the evacuated area.
  5. Limits access to the evacuated area.
  6. Coordinates with the Transportation Officer.
- F. The Public Information Officer is responsible for the following:
1. Disseminating the following types of instructional materials and information evacuees:
    - a. Identification of the specific area to be evacuated.



- b. List of items that evacuees should take with them.
  - c. Departure times.
  - d. Pick Up Points for people requiring transportation assistance.
  - e. Evacuation routes.
  - f. Locations of shelters or mass care facilities outside of the evacuation area.
- 2. Keeps evacuees and the general public informed on evacuation activities and the specific actions they should take.
  - 3. Disseminating information on appropriate actions to protect and care for companion and farm animals that area to be evacuated or left behind.
- G. Public Works Officer
- 1. Responsible for verifying the structural safety of routes that will be used to evacuate people.
  - 2. Coordinates the removal of debris and stall vehicles when necessary to clear an evacuation route.
- H. Health and Medical Officer
- 1. Ensures patient population is reduced in hospitals, nursing homes, and other health care facilities, if evacuation becomes necessary.
  - 2. Ensures transport and medical care is provided for the patients being evacuated.
  - 3. Ensures continued medical care is provided for patients who cannot be moved when hospitals, nursing homes, and other health care facilities area evacuated.
- I. School Services Officer
- 1. Evacuates students from school buildings when the situation warrants or when they directed to do so by appropriate authority.
  - 2. Closes school facilities and releases students from school when directed to do so by appropriate authority.

3. Coordinates where appropriate, the use of school buses and drivers to support the overall evacuation effort.

J. Animal Control

1. Makes an initial estimate of the numbers and types of animals that may need to be evacuated.
2. Coordinates with the Transportation Officer to arrange travel routes and to schedule the timing for evacuation of farm animals, animals in kennels, veterinary hospitals, pet stores, animal shelters, and wildlife from the risk area.
3. As appropriate, mobilizes transportation vehicles that may be used to evacuate the animals.
4. Implement evacuation by sending evacuation teams to load and transport the animals being evacuated.
5. As appropriate, dispatches search and rescue to look for animals left behind their owners, stray animals, and other needing transport to a safe location.

K. All organizations tasked by the Emergency Operations Plan

1. Make provisions to protect and secure facilities and equipment not taken out of the area to be evacuated.
2. Identify and make provisions to relocate the organizational equipment and supplies that will be moved from the evacuation area.

- L. In a catastrophic event, some support agencies would contribute little or no support because they would be overwhelmed carrying out their primary responsibilities.

V. DIRECTION AND CONTROL:

The Transportation Officer is responsible for the implementation of ESF-1 with the assistance of the HSEP Director and all other EOC Staff Officers.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the basic plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If transportation needs exceed available resources, the Transportation Officer will report the situation to the HSEP Director, who will seek additional resources from Region 2 parishes and from the state and federal government.
- B. Every agency providing emergency transportation support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

This HSEP Director in coordination with the Transportation Officer is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Pelican Parish Planning Guidance And Crosswalk For Parish Multi-Hazard Emergency Operations Plans, Louisiana's Governor's Office of Homeland Security and Emergency Preparedness, Plans Branch, March 2006.