

**IBERVILLE PARISH COUNCIL MINUTES
PUBLIC HEARING, TUESDAY, FEBRUARY 21, 2017
PROPOSED ORDINANCES**

The Parish Council of Iberville Parish, State of Louisiana, held a Public Hearing at the Council on Aging, 58105 Court Street, Plaquemine, Louisiana, on the 21st day of February, 2017 at 6:00 P.M. pursuant to a Notice of Public Hearing published on the 16th day of February, 2017 in the Post South.

The Council Chairman, Matthew H. Jewell, called the hearing to order at 6:00 p.m. followed by the roll call with the following Council Members in attendance: Warren Taylor, District 1; Mitchel J. Ourso, Sr.; District 2; Thomas E. Dominique, Sr., District 3; Leonard Jackson, Sr., District 4; Anne M. Reeves, District 5; Courtney P. Lewis, District 6; Ty J. Arnold, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Louis R. Kelley, Jr., District 10; Timothy J. Vallet, District 11; Matthew H. Jewell, District 12.

Absent: Bart B. Morgan, District 13.

A quorum was present and due notice had been given.

Parish President- J. Mitchell Ourso, Jr., Chief Administrative Officer- Edward Songy and Legal Counsel- Scott Stassi were also in attendance.

Mr. Songy read the following ordinances in entirety.

ORDINANCE 1 Ordinance to implement increased fees relative to the levy of an emergency telephone service charge on certain communication systems within Iberville Parish

ORDINANCE 2 Ordinance to adopt the revised Personnel Policy Handbook for Iberville Parish Council Employees

The floor was opened to comments and questions. There was no opposition to the ordinances.

There being no further business to be conducted, the hearing was adjourned at 6:14 p.m.

/s/ KIRSHA D. BARKER
COUNCIL CLERK

/s/ MATTHEW H. JEWELL
COUNCIL CHAIRMAN

**IBERVILLE PARISH COUNCIL MINUTES
REGULAR MEETING, TUESDAY, FEBRUARY 21, 2017**

The Parish Council of Iberville Parish, State of Louisiana, met in Regular Session, at the Council on Aging, 58105 Court Street, Plaquemine, Louisiana, on the 21st day of February, 2017.

The Council Chairman, Matthew H. Jewell, called the meeting to order at 6:30 p.m. followed by the roll call with the following Council Members in attendance: Warren Taylor, District 1; Mitchel J. Ourso, Sr.; District 2; Thomas E. Dominique, Sr., District 3; Leonard Jackson, Sr., District 4; Anne M. Reeves, District 5; Courtney P. Lewis, District 6; Ty J. Arnold, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Louis R. Kelley, Jr., District 10; Timothy J. Vallet, District 11; Matthew H. Jewell, District 12.

Absent: Bart B. Morgan, District 13.

Parish President- J. Mitchell Ourso, Jr., Chief Administrative Officer- Edward Songy and Legal Counsel- Scott Stassi were also in attendance.

A quorum was present and due notice had been published in the official journal on the 16th day of February, 2017. The Pledge of Allegiance followed.

Council Chairman Jewell called for anyone wanting to make public comments to register with the Clerk. Reverend Thomas Wesley registered to speak.

PRESENTATIONS AND APPEARANCES

- A) Resolution of Condolence for Mrs. Cherry Perry Thomas
- The Resolution of Condolence for Mrs. Cherry Thomas was read aloud by Vice Chairman Taylor and presented to the family. A picture was taken for the newspaper.

APPROVAL OF MINUTES

Upon a motion by Councilman Taylor, and seconded by Councilman Kelley, it was moved to wave the reading of the minutes of January 17, 2017 and approve as written.

The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Taylor, Ourso, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.

NAYS: None.

ABSTAIN: None.

ABSENT: Morgan.

The motion was declared adopted by the Chairman.

PRESIDENT'S REPORT

President Ourso reported on the following:

- Tomorrow at 9 am will be the second Hearing for the Bureau of Administrative Adjudication. President Ourso asked the Council members attend one of the hearings to see how they operate in a professional and effective manner.
- President Ourso does not think the Federal Government will aid the Parish in repairing Manchac Road. He will come before the Council to sign a State of Emergency in order to get the aqua dams in place and to protect the people in East Iberville.
- In January, President Ourso received a call from the Assistant Secretary of Parks to discuss the Plaquemine Locks structure. The Locks are State property that has been maintained by the Parish and the City of Plaquemine and it is in dire need of improvements. The State sent out an Architect and President Ourso will keep the Council informed of their findings.
- After FEMA denied the Parish's request for repairs to Manchac Road due to the flooding, they gave the option of the Parish repairing the road and they will consider paying the Parish back. President Ourso was not happy with FEMA's option, so he met with Congressman Graves and Congressman Cassidy to discuss it. Since that meeting, the prior FEMA representative who denied the Parish is no longer the representative for Iberville. There have been improvements made since this meeting.
- Ascension Parish President Matassa held a drainage meeting to discuss the August 2016 Flood. Surrounding Parish Presidents will be heading to Washington, D.C. to discuss the delayed response by the Corps of Engineers.
- There will be no garbage collection on Tuesday, February 28, 2017 due to the Mardi Gras Holiday, which is in their contracted holiday schedule. The garbage will be picked up on Wednesday, and each regularly scheduled garbage day will then be picked up the following day. The schedule will be back to normal the following week. The constituents for Tuesday's garbage collection will be notified.
- President Ourso appreciates the attendance of the Council members at the Capital Region Planning Meeting in St. Gabriel.
- The survey for the Maringouin Council on Aging Facility is currently being worked on. President Ourso is hoping to put the building out for bid for construction in the next few months.
- The new employee handbook has been presented to the Council. After it has been adopted tonight by ordinance, each employee will sign off on receiving one.
- The Clerk of Court's office has passed the abatement process and the HVAC repairs are currently underway for the next 60 days. Their records are being stored in East Baton Rouge. To date, the Parish is at \$2 million for this project, with an estimated total of \$3 million for this HVAC replacement project.
- A twelve inch waterline was tapped into in District 9 and District 10. The line has been repaired and is safe to drink.
- Mr. David Wise is retiring from Shintech at the end of March. He has been a good friend to the Parish and he asked if there were any loose ends and President Ourso asked Mr. Wise for some land to build a Parish rifle range. The Parish will lease 21 acres to build a shooting range which will be regulated and a Range Master will be hired.
- Sydney Road is currently being worked on. The road will be patched and the shoulders will be raised. After its inspection, the Parish will move on to other roads that need repairs.

- The new Utilities Director, Mark Migliacio will be present at each Council meeting to answer any questions the Council members may have.
- President Ourso introduced Mr. Tim Johnson representing TJC Group to the Council. Mr. Tim Johnson came forward representing TJC Group from St. Gabriel. TJC Group is diligently working behind the scenes in its efforts to get a bridge here in Iberville Parish. Mr. Johnson discussed the failing infrastructure systems. Mr. Johnson introduced the Council to Ms. Desiree LeMoine, who is an active representative for Iberville Parish's potential bridge site.
- Next month President Ourso will be introducing Neil Schaffer, who will present the Parish's recent traffic study findings.

CHAMBER OF COMMERCE REPORT

Mr. Hank Grace stated there was nothing to report at this time.

FINANCIAL REPORT

Mr. Randall Dunn gave a summary of the budget for 911. The 911 technology is always changing and needs to be kept up to date. He asked the Council to please consider adopting the introduced ordinance to implement increased fees relative to the levy of an emergency telephone service charge on certain communication systems within Iberville Parish. Mr. Dunn also discussed the resolution to abolish the Waterworks District No. 3. The Parish has the funds to cover their debt.

OLD BUSINESS

ORDINANCE IPC# 003-17

ORDINANCE TO IMPLEMENT INCREASED FEES RELATIVE TO THE LEVY OF AN EMERGENCY TELEPHONE SERVICE CHARGE ON CERTAIN COMMUNICATION SYSTEMS WITHIN IBERVILLE PARISH

WHEREAS, the former Iberville Parish Police Jury through the Iberville Parish Communications District submitted a proposition to the voters of Iberville Parish on October 1, 1988 which was approved to levy an emergency telephone service charge for the E-911 system.

WHEREAS, the Iberville Parish Council adopted Ordinance Number 149-99 to implement the E-911 surcharge for wireless communication within Iberville Parish.

WHEREAS, the Louisiana Legislature adopted Act Number 665 (LA R.S. 33: 9109) during the 2016 Regular Session to provide for additional service charge on wireless communication services as the Federal Communications Commission has outlined a plan that will require the public safety community (911 System) to field a new generation of 911 emergency call services which will allow the use of additional and widely used digital media to contact Public Safety Answering Points (PSAPs), known as Next Generation 911 (NG911) to permit the use of text messages, data, videos, as well as voice to transmit emergency information to the PSAP, and to further share the information with first responders for their use enroute to and at emergency scenes. Specific technological enhancements shall be made within each PSAP in order to receive and utilize this information from wireless devices.

WHEREAS, the legislature determined that it was in the public interest for 911 systems operated by communication districts within Louisiana to provide NG911 service to the public when necessary technological requirements can be met and sufficient funding to make these improvements become available, and that it is the purpose of Act 665 to provide funding for NG911, E911, 911 call taking, dispatch, telecommunication systems for first responders.

WHEREAS, the governing authority of a communications district is authorized to levy a service charge on CMRS service which enables a service user to access the 911 emergency telephone number through use of a CMRS connection, said charge shall not exceed one dollar and twenty five cents per month per wireless CMRS connection or the rate the district levies or is authorized to levy on CMRS users on August 1, 2016, whichever is higher. If the District levies an emergency telephone service charge/surcharge or fee on August 1, 2016, it shall not be required to adopt a new ordinance or resolution except to change the rate thereof. If the District levies an emergency telephone service charge, surcharge, or fee which has been approved by the voters of the District, voter approval of the service charged authorized by Act No. 665 of 2016 shall not be required.

WHEREAS, the Iberville Parish Communications District shall implement the telephone charge, surcharge, fee on wireless communication devices in the amount of one dollar and twenty five cents (\$1.25) per month per wireless CMRS connection for which the billing address is within the District, and in the absence of a billing address, the service charge shall be levied against each CMRS connection for which the primary use is within the District and shall have uniform application and shall be imposed throughout the entirety of the District to the greatest extent possible in conformity with availability of 911 service in any area of the District. The fee shall be collected as part of the supplier's normal billing process in accordance with law that shall be collected by each service providing service in the District after notice by certified mail of the ordinance adopting the increased fee herein, and the duty of the wireless service supplier to collect the increased service charge or any increase in service charged authorized herein shall commence within sixty (60) days after receipt of such notice from the District. The amounts collected by the service supplier attributable to any service charge shall be due quarterly and shall be remitted to the District no later than sixty (60) days after the close of a calendar quarter.

WHEREAS, the District may at its expense require an annual audit of the service supplier's books and records with respect to the collection and remittance of the service charge and from the gross receipts to be remitted to the District, the service supplier may retain, as an administrative fee, an amount equal to one percent (1%) thereof.

WHEREAS, a certified copy of this ordinance shall be provided to the Louisiana Public Service Commission, and to each provider of wireless communication services within Iberville Parish.

The foregoing ordinance which was previously introduced at the meeting of the Iberville Parish Council on January 17, 2017 and a summary thereof having been published in the official journal on February 16, 2017 the public hearing on this ordinance held on the 21st day of February, 2017, at 6:00 p.m., at the Council on Aging, 58105 Court Street, Plaquemine, Louisiana, was brought up for final passage with a motion by Councilwoman Reeves, and seconded by Councilman Arnold, having been duly submitted to a vote, the ordinance was duly adopted by the following ye and nay vote on roll call:

YEAS: Taylor, Ourso, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.

NAYS: None.

ABSTAIN: None.

ABSENT: Morgan.

The ordinance was declared adopted by the Chairman on 21st day of February, 2017.

ORDINANCE IPC# 004-17

ORDINANCE TO ADOPT THE REVISED PERSONNEL POLICY HANDBOOK FOR IBERVILLE PARISH COUNCIL EMPLOYEES

WHEREAS, the current Iberville Parish Government Personnel Policy Handbook was adopted by the Parish Council and effective January 1999. Since its original adoption in 1999, the Parish Council has made modifications to the Handbook which are not incorporated into the new and revised version of the Handbook.

WHEREAS, the current Personnel Policy Handbook has been modified to include all current changes mandated by state and federal laws that relate to public employees of the Iberville Parish Council.

WHEREAS, this new and revised Personnel Policy Handbook attached hereto contains all modifications adopted by the Iberville Parish Council and also includes all modifications required by state and federal laws regarding public employment.

NOW, THEREFORE BE IT ORDAINED that the Iberville Parish Government Personnel Policy Handbook attached hereto and incorporated by reference be adopted as the new Iberville Parish Government Personnel Policy Handbook for all Iberville Parish Council employees.

The foregoing ordinance which was previously introduced at the meeting of the Iberville Parish Council on January 17, 2017 and a summary thereof having been published in the official journal on February 16, 2017 the public hearing on this ordinance held on the 21st day of February, 2017, at 6:00 p.m., at the Council on Aging, 58105 Court Street, Plaquemine, Louisiana, was brought up for final passage with a motion by Councilwoman Reeves, and seconded by Councilman Arnold, having been duly submitted to a vote, the ordinance was duly adopted by the following yea and nay vote on roll call:

YEAS: Taylor, Ourso, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.

NAYS: None.

ABSTAIN: None.

ABSENT: Morgan.

The ordinance was declared adopted by the Chairman on 21st day of February, 2017.

NEW BUSINESS

A) Introduction of Ordinances

The following ordinance was introduced by Mr. Songy:

- 1) Ordinance to transfer parcel of land (Williams Street Park) located on Williams Street in St. Gabriel, Louisiana to the City of St. Gabriel

Upon a motion by Councilwoman Reeves, seconded by Councilwoman Lewis, it was moved that a public hearing be held on Tuesday, February 21, 2017 at 6:00 p.m. on the introduced ordinance.

The motion having been duly submitted to a vote, was duly adopted by the following yea and nay votes on roll call:

YEAS: Taylor, Ourso, Dominique, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.

NAYS: None.

ABSTAIN: Jackson.

ABSENT: Morgan.

The motion was declared adopted by the Chairman on February 21, 2017.

Councilman Jackson qualified his vote, stating he is the Project Superintendent for the City of St. Gabriel.

RESOLUTION COMMITTEE REPORT

The Resolution Committee met on Tuesday, February 21, 2017 at 6:15 p.m., followed by the roll call with the following Resolution Committee Members only in attendance: Reeves, Vallet, Lewis, Arnold, Kelley, Markins, Jackson, Dominique.

Absent: Morgan.

The following resolutions were read aloud by Mr. Songy:

- A) Resolution declaring the intention of the Iberville Parish Council to abolish Waterworks District No. 3 of the Parish of Iberville, State of Louisiana; fixing a date for a hearing thereon; and providing for other matters in connection therewith
- B) Resolution to establish guidelines for Summer Employment Program for students

Councilman Vallet made a recommendation to forward the resolutions to the regular meeting, seconded by Councilman Arnold. The recommendation having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call by Resolution Committee Members only:

YEAS: Reeves, Vallet, Lewis, Arnold, Kelley, Markins, Jackson, Dominique.

NAYS: None.
ABSTAIN: None.
ABSENT: Morgan.

The recommendation was declared adopted by the Chairman to forward these items to the regular meeting.

During the Regular Meeting:

RESOLUTION IPC# 2017- 004

RESOLUTION DECLARING THE INTENTION OF THE IBERVILLE PARISH COUNCIL TO ABOLISH WATERWORKS DISTRICT NO. 3 OF THE PARISH OF IBERVILLE, STATE OF LOUISIANA; FIXING A DATE FOR A HEARING THEREON; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

The following resolution was offered by Councilwoman Lewis and seconded by Councilwoman Reeves.

WHEREAS, pursuant to Section 3811 of Title 33 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), Waterworks District No. 3 of the Parish of Iberville, State of Louisiana (the "District"), may be abolished in its entirety by the Iberville Parish Council (the "Parish Council"); and

WHEREAS, it is now the desire of the Parish Council to declare its intention to abolish the District and fix a date for a hearing thereon;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council, acting as the governing authority of the Parish of Iberville, State of Louisiana (the "Parish"), that:

SECTION 1. In compliance with the Act, the Parish Council hereby declares its intention to abolish the District. The Parish Council will, in open session, at its regular meeting place, the Council Meeting Room, 2nd floor, Courthouse Building, 58050 Meriam Street, Plaquemine, Louisiana, on Tuesday, April 18, 2017, at six thirty o'clock (6:30) p.m., consider abolishing the District.

SECTION 2. A Notice of Intention to abolish the District shall be published in the *Plaquemine Post South*, a newspaper of general circulation within the Parish, published in Plaquemine, Louisiana, and being the official journal of the Parish and the District, once a week for four successive weeks, with the first publication to be made not less than thirty days before the date above fixed for the hearing, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

The above resolution was duly adopted in regular session this 21st day of February, 2017, by the following vote on roll call;

YEAS: Taylor, Ourso, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.
NAYS: None.

ABSTAIN: None.
ABSENT: Morgan.

The resolution was declared adopted by the Chairman on 21st day of February, 2017.

RESOLUTION IPC# 2017-005

**RESOLUTION TO ESTABLISH GUIDELINES FOR SUMMER EMPLOYMENT PROGRAM
FOR STUDENTS**

The following resolution was offered by Councilwoman Lewis and seconded by Councilwoman Reeves.

WHEREAS, the Iberville Parish Council desires to provide students with job opportunities to learn about governmental agencies and the functions and services that the Parish provides for its citizens. This student educational program will allow Iberville Parish students to acquire job knowledge and apply the skills learned in high school and college to the public work force which will be beneficial to both the Parish and the students.

WHEREAS, the summer employment program for students shall be limited to graduating seniors who are domiciled in the Parish of Iberville and shall also include college students currently enrolled in college. Each Parish Council member may recommend two (2) students who meet the criteria to participate in the summer work program for students. All students must meet the eligibility requirements of the Parish Council's personnel policy handbook to participate in the job program. The summer job program for eligible students shall be for a six (6) week period only, with no extensions after the original work program has ended.

WHEREAS, all student workers shall attend an orientation session and the job assignment for each student will be determined by the Parish's Human Resources Department in accordance with the needs and workload for the various Parish departments and agencies.

WHEREFORE, the Iberville Parish Council adopts this resolution for the implementation of the student summer job program for the Iberville Parish Council.

NOW, THEREFORE, BE IT RESOLVED by the Iberville Parish Council that it's Summer Job Program for eligible students be implemented according to the requirements contained herein.

The above resolution was duly adopted in regular session this 21st day of February, 2017, by the following vote on roll call;

YEAS: Taylor, Ourso, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.
NAYS: None.
ABSTAIN: None.
ABSENT: Morgan.

The resolution was declared adopted by the Chairman on 21st day of February, 2017.

ADDENDUM

Chairman Jewell stated Reverend Thomas Wesley has registered to speak before the Council. A unanimous vote is required to allow an addendum item.

Upon a motion by Councilman Taylor, and seconded by Councilman Kelley, it was moved to go into addendum to allow Reverend Thomas Wesley to speak before the Council. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Taylor, Ourso, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet.

NAYS: None.

ABSTAIN: None.

ABSENT: Morgan.

The motion was declared adopted by the Chairman on February 21, 2017.

Reverend Thomas Wesley came before the Council to discuss the drainage near his church. He explained the recent drainage issues to the Council. Mr. Mark Migliacio came before the Council to address the discussion. In summary, Mr. Migliacio stated the area is partially Parish property and partially State property. He stated the Parish can provide a ditch, dirt, and limestone once the land owner purchases the culvert. Once the land owner purchases the culvert, the Parish can fix the problem.

ADJOURNMENT

There being no further business, it was moved by Councilman Kelley, and seconded by the Council to adjourn at 6:26 p.m.

The motion was unanimously adopted.

/s/ KIRSHA D. BARKER
COUNCIL CLERK

/s/ MATTHEW H. JEWELL
COUNCIL CHAIRMAN